

11 July 2025

Our Ref: CDD/CPD/CIR

By email only

To: Chief Executives of all authorized insurers, Responsible Officers of all licensed insurance agencies and licensed insurance brokers companies

Dear Sir/Madam,

GL24: Guideline on Continuing Professional Development for Licensed Insurance Intermediaries

Pursuant to section 133 of the Insurance Ordinance (Cap.41), the Insurance Authority (“IA”) has published a revised Guideline on Continuing Professional Development for Licensed Insurance Intermediaries (“GL24”). The revised GL24 is now available on the IA website and can be accessed via the following link:

(https://www.ia.org.hk/en/legislative_framework/circulars/reg_matters/circulars_on_regulatory_matters_2025.html).

The revised GL24 will take effect on **1 August 2025** and the revision mainly reflects the following updates:

- Introducing a new requirement for Responsible Officers of all insurance broker companies to complete at least two CPD hours dedicated to their management and control functions in each assessment period;
- Normalizing the facilitative measures rolled out during the pandemic in 2021 by removing the cap on e-learning and recognizing structured activities delivered via virtual platforms as an acceptable form of Qualified CPD Activities; and
- Updating the list of recognized specified qualifications for Types 5 and 6 Qualified CPD Activities by adding two qualifications¹ to the list; and
- Removing obsolete information on arrangements applicable during the 3-year transitional period from 23 September 2019 to 22 September 2022.

¹ The two newly added qualifications are:
Fellow Member of the Actuarial Society of Hong Kong (FASHK); and
Fellow of Casualty Actuarial Society of the United States of America (FCAS).

If you have any questions concerning the information contained in this circular, please send your enquiries by email to cpd@ia.org.hk.

Yours faithfully,

Alan Wu
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Insurance Authority

c.c. The Hong Kong Federation of Insurers
Professional Insurance Brokers Association
The Hong Kong Confederation of Insurance Brokers